

Swift Current Branch Library Board Meeting

Minutes of September 4, 2019 meeting

In attendance: Courtney Stewart, Bruce Deg, Kim Shepherd, Colleen Penner, Sharon Uteck, Ann Stewardson, Katherine Bristow, Tanya Selk, Rhonda Forster, Larry Kielo, Andrea McCrimmon

Regrets: Peggy Drinkle

1. Call to Order

Meeting called to order at 6:59 by Chair, Courtney Stewart

2. Review of Agenda

Agenda adopted as presented. **Motion:** Bruce Deg **Seconded:** Tanya Selk

3. Minutes of Previous Meeting

Motion to approve minutes of June 19, 2019 meeting.

Motion: Kim Shepherd **Seconded:** Larry Kielo

4. Correspondence: none

5. Old Business

a. Questions arising from June minutes

- i. **Safe Places** - All board members received their Safe Places access code and letter for Criminal Record Check. 5 board members brought their Safe Places cards and Andrea has copies. Everyone else should bring their Safe Places cards to the October 2nd meeting.

ii. Chinook Regional Library Executive Committee

1. Motion to accept Katherine Bristow's June 19, 2019 resignation from the Chinook Regional Library Executive Committee. **Motion:** Sharon Uteck **Seconded:** Colleen Penner.
2. Motion to Amend the June 19, 2019 appointment of Rhonda Forster to the Chinook Regional Library Executive Committee and to appoint Sharon Uteck instead. **Motion:** Bruce Deg **Seconded:** Rhonda Forster

b. Adopt a Book Fundraiser

Donations have been slow over the summer. Andrea will follow up on status of charitable tax receipts. Received \$900 donation from the Class Reunion of the Swift Current Collegiate Institute to be used to purchase Large Print books.

c. Book Nook Update

Colleen dropped off 2 boxes of books at Canadian Mental Health Association, and will take 2 boxes to Salvation Army shortly. Fresh Start is currently closed for renovations; Courtney will check back when they reopen.

d. Fall Booksale

Swift Current Mall is booked for October 18, 19 & 20. The Centre Court in the mall is not available this year and the sale will be in a hallway. Make sure to have sandwich boards to help advertise throughout the mall. Meet at Headquarters on Sat. September 21 to sort books over the weekend. Andrea will let Larry know who will be coordinating volunteers and he will put out a call for volunteers in the high school's newsletter. Andrea will make a volunteer schedule for the booksale.

6. New Business

a. Saskatchewan Health Authority Condom Availability Program

The Saskatchewan Health Authority has requested the library participate in their condom distribution program. FAQ about the program was distributed. Andrea will invite the Community Health Coordinator to answer questions at the next board meeting.

7. Reports

- a. **Regional Board Report** (Tanya) – nothing to report. Next Executive Committee meeting on September 16.
- b. **City Report** (Bruce) – verbal report detailing the success of the Western Canada Summer Games, upcoming CCA Rodeo, Under 17 Hockey Tournament, approaching City Council budget discussions. Larry Kielo expressed thanks to City Council on behalf of the Library Board for improving safety in School Zones by reducing speed limit to 30 kmph.
- c. **Branch Manager's Report** (Andrea) – distributed
- d. **Review Bank Statement** – distributed

Motion to accept reports and bank statement as presented. Motion: Larry Kielo

Seconded: Tanya Selk

8. Next Meeting – Wed. October 2, 2019 at 7pm at the Swift Current Branch Library.

9. Motion to Adjourn: Bruce Deg at 7:48